

## Letter of Authorization

Thank you for selecting InternetPhoneServiceProvider.com. Number Portability allows you to keep your current number while changing your service provider. Upon receipt of this form, we will start the transfer process and work with your existing carrier to transfer your number. The porting process generally takes up to 20 business days.

- 1) If you have distinctive ring, a PIC freeze, or a carrier change restriction, you must remove it prior to porting your number. If you make changes to features or services with your existing provider, it could delay or interrupt the porting process.
- 2) If you have a contract with your current provider that prohibits porting, you cannot port your number.
- 3) The service address and name on this form must be the same as the records of your current provider, or your transfer request will be rejected.
- 4) Do NOT call your existing carrier to cancel service or you will not be able to keep your telephone number. A disconnect notice will be sent to your previous provider on completion of this process.
- 5) In addition to this Letter of Authorization, please include a copy of a phone bill, or account summary page, dated within 30 days of today.

**First and Last Name:** \_\_\_\_\_

**Account Phone Number:** \_\_\_\_\_

**Current Provider:** \_\_\_\_\_ **Number to be Transferred:** \_\_\_\_\_

**Physical service address exactly as it appears on your current provider's records:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are required to submit this Letter of Authorization as verification that you would like InternetPhoneServiceProvider.com to provide telephone service for the number you listed. With traditional telephone service, you can select different carriers for different types of service. In order to use our service, you will need to check ALL three boxes below to authorize us to provide you with all three services for the phone number listed above.

[ ] Yes, I select InternetPhoneServiceProvider.com as the carrier for ALL local calls.

[ ] Yes, I select InternetPhoneServiceProvider.com as the carrier for ALL local toll calls.

[ ] Yes, I select InternetPhoneServiceProvider.com as the carrier for ALL long distance and international calls.

By signing below, I authorize InternetPhoneServiceProvider.com or its designated agent to act on my behalf and port the telephone number listed on this form. I authorize the release of any information from my existing telephone provider to InternetPhoneServiceProvider.com. I understand all fees associated with services and/or this transfer and understand that I may consult with InternetPhoneServiceProvider.com at 1-866-727-4179 for such information. I am authorized to make these changes for this telephone number.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Fax this form and a copy of your current telephone bill, or account summary page (dated within 30 days) to **1-866-722-2864** to begin processing. You will be notified by e-mail when the porting process is complete.